**VDM: Notice on collecting shareholders' mail-in ballot**

On September 22, 2021, Vietnam Textile Research Institution Joint Stock Company announced Notice No. 851/TB.HDQT-VTRI on collecting shareholders' mail-in ballot as follows:

1. Subjects to collect opinions: Existing shareholders named in the list of shareholders recorded on September 17, 2021.
2. Time: From September 22, 2021 to October 1, 2021.
3. Ballot deadline: No later than 5.00 pm, Friday, October 1, 2021.
4. Content of balloting: Approve the plan on additional profit distribution, appropriation for funds and dividend payment of 2020 of Vietnam Textile Research Institution Joint Stock Company.

Unit: VND

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| No. | Content | Profit distribution in 2020 | Note |
| Rate (%) | Amount |
| 1 | Undistributed profit after tax as at December 31, 2020 |  | 4,506,502,318 |  |
| 1.1 | Undistributed profit transferred from 2019 |  | 1,980,498,587 |  |
| 1.2 | Profit after tax in 2020 |  | 2,526,003,731 |  |
| 2 | Expected profit distribution in 2020 | 100 | 4,506,502,318 |  |
| 2.1 | Bonus and welfare fund for employees | 2.033 | 91,600,000 |  |
| 2.2 | Bonus fund for the managers | 0.186 | 8,400,000 |  |
| 2.3 | Dividend payment for shareholders in 2020 | 55.476 | 2,500,000,000 | 5% of charter capital |
| 2.4 | Investment and development fund | 30 | 1,351,950,695 |  |
| 2.5 | Remaining profit for dividend payment in cash for shareholders | 12.306 | 554,551,623 | 1.1091% of charter capital |

The Board of Directors is authorized to decide on the time and thoroughly implement the profit distribution of 2020 under applicable laws.

Dividends are paid in cash.

The Board of Directors requested the shareholders to consider, approve and give out voting opinions on the contents above in the attached “Drafted 2021 Extraordinary General Mandate”.

In case the shareholder authorizes another person to exercise voting right, the authorized person must enclose the original Power of Attorney or the notarized copy from competent authorities (“Power of attorney”). The ballots enclosed without the Power of Attorney are considered invalid.

All the contents above are under authorities of the General Meeting of Shareholders, the Board of Directors requested theshareholder to gives out opinion to the aforementioned contents by mail-in ballot and submit to Vietnam Textile Research Institution Joint Stock Company in a sealed envelope no later than 5.00 pm October 1, 2021 via post, email or fax.

After the time limit above, if the shareholder fails to mail the ballot, it will be considered that the shareholder has no opinion on the issues on which opinions are collected.

1. Mailing address:
	1. Ms. Nguyen Thanh Huong - The Executive Department of Vietnam Textile Research Institution Joint Stock Company
* Address: No. 478, Minh Khai Street, Vinh Tuy Ward, Hai Ba Trung District, Hanoi.
* Tel: 091 5151774
	1. Email: info@viendetmay.org.vn(inapplicable to the case of authorization).
	2. Fax: 024.38622867 (inapplicable to the case of authorization)

The documents on collecting shareholders' opinions via a ballot are published on the Company’s website: www.viendetmay.org.vn